

2018 Winter Conference on Plasma Spectrochemistry

Amelia Island, Florida, January 8 - 13, 2018



HOTEL RESERVATION FORM



Omni Amelia Island Plantation Resort

6800 First Coast Highway, Amelia Island, FL 32034

PLEASE RETURN THIS FORM BY MAIL/FAX/EMAIL TO:

**M&E Meeting Planners, %Steve Lepow, 18 Holbrook St, Palmer, MA 01069 USA
Telephone 860-885-4556, FAX 413-284-1901, E-mail memetingplanners@gmail.com**

ARRIVAL DATE _____ CHECKOUT DATE _____

The Omni Amelia Island Plantation Resort conference room rate is \$139 per night plus sales/occupancy tax (11%, \$15.29) for single or double occupancy. Triple occupancy is an additional \$15 per night and quad occupancy is an additional \$30 per night (plus tax). Reduced room rates are available to qualified students and government employees.

**CONFERENCE RATE AND ROOM AVAILABILITY CANNOT BE GUARANTEED
FOR RESERVATIONS RECEIVED AFTER DECEMBER 8, 2017.**

PLEASE PRINT CLEARLY AND COMPLETE ONE (1) RESERVATION FORM PER ROOM

ATTENDEE NAME: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP/POSTAL: _____ COUNTRY: _____

WORK PHONE: _____ CELL: _____

FAX: _____ EMAIL: _____

SHARING WITH: _____

KING BED OR 2 QUEENS? _____

SPECIAL ROOM NEEDS (HANDICAPPED/OTHER): _____

CREDIT CARD TYPE (VISA, MASTERCARD, AMERICAN EXPRESS, DISCOVER, DINERS): _____

CREDIT CARD NUMBER: _____ EXPIRATION DATE: _____

NAME ON CREDIT CARD: _____ SECURITY CODE: _____

CARD HOLDER'S BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP/POSTAL: _____ COUNTRY: _____

SIGNATURE: _____ DATE: _____

Reservations will not be processed without a signature. Guest must have a credit card in their possession at check in. The credit card will not be charged by the hotel until the end of the stay. No charges will be processed in advance. Guests who fail to arrive on the scheduled arrival date will be considered "No-Shows". Any reservation not cancelled 10 days before arrival date, as well as "No-Shows", will be subject to a one-night room (and tax) cancellation fee. Reservation changes or cancellations must be submitted in writing (by email) to memetingplanners@gmail.com, and they must be received ten (10) days prior to arrival.

If you are interested in information on airport shuttle from/to JAX and the hotel, please contact memetingplanners@gmail.com.

Omni Amelia Island Plantation Resort

Rates

The special conference room rate (single or double) is \$139.00 plus room tax (11% = 7% State Occupancy tax + 4% County Occupancy tax = \$15.29). Additional charge for triple occupancy is \$15 (plus tax), and quad occupancy is \$30 per night (plus tax). Children under 18 may stay for free in their parent's room using existing bedding.

A limited number of government rate and student rooms are available to qualified government employees and students, respectively. The conference group rate is available three day before and after the meeting dates based on availability.

Taxes and Service Charges

Currently, rooms are taxed at a rate of 11% = 7% State Occupancy tax + 4% County Occupancy tax = \$15.29. All other resort purchases may be subject to sales tax. These taxes are subject to change under Florida State and local tax laws.

Cancellation

Guest must provide a credit card information at check in. No charges will be processed in advance; the credit card will be charged by the hotel at checkout. Guest who fail to check in on the scheduled arrival date will be considered "No-Shows", and the credit card will be charged for a one-night stay for failure to meet the reservation. Any reservation not cancelled 10 days before arrival date, as well as "No-Shows", will be subject to a one-night room (and tax) cancellation fee. Reservation changes or cancellations must be submitted in writing (by email) to memeetingplanners@gmail.com, and cancellations must be received ten (10) days prior to arrival date.

Check-In/Out Time

The check-in time is 4:00 pm; checkout time is 11:00 am. All guests arriving before 3:00 pm will be accommodated as rooms become available. The bell staff can arrange to check baggage for those arriving early when rooms are unavailable and for guests attending functions on departure day.

Early Departure Fee

In the event a guest who has requested a room checks out before the guest's reserved checkout date, the hotel will add an early checkout fee equivalent to one night room rate (plus tax) to the guest's individual account. Guests wishing to avoid an early checkout fee should advise the hotel at or before check-in of any change in planned length of stay.

Gratuities (Optional)

Gratuities for portage and mail service are at the individual guest's discretion.

Resort Service

All of the following amenities and services are provided to conference guests without additional charge; the resort service fee is waived.

- ◆ Complimentary self parking
- ◆ Unlimited delux internet access in all accommodations
- ◆ On-property Resort transportation service
- ◆ Unlimited use of Health & Fitness Center
- ◆ In room coffee service
- ◆ Local and toll-free phone access
- ◆ Resort beach access
- ◆ Preferred Racquet club and golf course reservation access



Resort Parking

Self-parking is available without charge. Valet parking is available for a service fee.

Resort Restrictions

No fireworks or incendiary devices may be used indoors at the Resort.

Omni Select Guest Gold Level Benefits

Guests joining the Omni Select Guest Gold Level loyalty program will receive additional benefits including complimentary morning beverage delivery and express check-in and checkout. For information and to enroll, visit <http://www.omniselectguest.com>.

Airport Shuttle

Airport shuttle service between Jacksonville International Airport (JAX) and the hotel is available. For information or reservations, contact memeetingplanners@gmail.com.